

**Halifax Township  
Planning Commission Meeting  
May 6, 2013**

**Roll Call:** Fred Ford, Randy Paul and Flo Mallonee are present. Bob Artman is absent. Solicitor Bruce Warshawsky and Engineer Tom Wilson are present.

**Approval of Minutes:** Fred Ford made a motion to approve the minutes as written, seconded by Randy Paul, vote called, motion carried.

**Business from the Floor:** None

**New Business: J. Michael Brill/Members 1<sup>st</sup> FCU off Parmer Drive** – Flo brought up the issue concerning the turning lane with a proper light signal. Mr. Brill stated a meeting with PennDOT and Sheetz was being scheduled for some time in May and invited the Township to attend to discuss issues involving the bank plan and accesses etc. The Solicitor suggested to Mr. Brill that he could advocate with PennDOT regarding the right turn in and right turn out lanes along 225. Discussed also was a dedicated increase of the right-of-way at the end of Parmer Drive at the intersection.

**EI Assocs./Letter for proposed plans to renovate Halifax Middle and High School** - EI Associates would like to have a letter from the Planning Commission to state project is in compliance with the comprehensive plan and SALDO. The Solicitor stated that EI Associates will have to submit a land development plan in order to be in compliance with the SALDO but he will draft an appropriate letter for the Planning Commission chairman to sign with Board approval.

**Dwight and Emily Long-Hoffman/Retention Pond** – Emily Hoffman reported there is often standing water with various insects in the pond. She is concerned about the insects hatching and causing problems. Therefore, they would like to fill in the pond with top soil they have on their property. The Solicitor stated he would work with the Hoffmans to get the proper documentation via a Storm Water Management Application submitted to the Township. This would include the application, a check list, a narrative on what action will be taken to eliminate the pond along with a drawing or sketch and a check for \$300.

**PC Discussion on Fees and Waiving Fees** – The Board discussed this issue due to the township secretary's inquiry as to when to charge the sketch plan fee. It was recommended by the Board that if a simple sketch comes to the Planning Commission there will be no charge. If a more extensive sketch plan comes before the board and the engineer or solicitor need to do more research, there will be a fee charged.

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**Old Business: Bechtel SWM Plan** – The Township engineer will review the plan.

**Public Comment:** None

**Adjournment:** Randy Paul made a motion to adjourn at 7:48 p.m., seconded by Fred Ford, vote called, motion carried.

Respectfully Submitted,

Carolyn Nye  
Township Secretary