

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
November 10, 2014**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7:02 pm followed with the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present. Solicitor Bruce Warshawsky, Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel

RECORDING MEETING: The Secretary is the only person recording.

EXECUTIVE SESSION: Chairman Bechtel announced an executive session this evening from 6:30 p.m. to 6:53 pm. regarding matters of litigation.

PUBLIC COMMENT PERIOD: **Kyle Lehman** wanted to discuss his stormwater management revision. Chairman Bechtel asked if he was on the agenda and stated that Mr. Lehman had only 3 minutes under the Public Forum and reminded Mr. Lehman that in order to get on the agenda, one needs to call by noon the Friday before the Board of Supervisors' Meeting. Solicitor stated that there is no reason why the Planning Commission cannot review his stormwater management revision at the next meeting and then placed on the agenda for the December 8th Board of Supervisors' Meeting. **Flo Mallonnee** thanked the Roadmaster for his work on Parmer Drive with signs and markers. **David Clemmer** spoke on the behalf of the shed lot by Hornung and provided a letter to the Board with the intentions to getting in compliance. They moved three sheds from the property, with another being taken out tomorrow and awaiting on a permit from another township to do so. They will be disassembling another one by December 1st and taken back to the plant if it has not been sold by Thanksgiving. **Motion** made by Supervisor Bruner and seconded by Supervisor Paul to defer any enforcement action until the next Board of Supervisors' meeting, vote called, motion carried 5-0. **Joetta Miller** spoke in reference to the fly issue and addressed her concern that the letters were not mailed in a timely manner. She also commented that she felt that the Township Supervisors were biased toward the farmers. **Norma Shearer** deferred comment.

SECRETARY/TREASURER REPORT: **Paid Interim Bills** – Supervisor Paul made a motion to approve the interim bills, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Current Unpaid Bills** – Supervisor Paul made a motion, seconded by Supervisor Schreffler subject to the correction of a duplicate payment of Suburban Oil, vote called, motion carried 5-0. **Minutes** – Supervisor Paul made a motion to approve the minutes of the Supervisors Monthly Business Meeting from October 13, 2014, seconded by Supervisor Bruner, vote called, motion carried 5-0. Supervisor Paul made a motion to approve the minutes of the Supervisors' budget meeting of October 27, 2014 subject to the correction of adding Supervisor McBurney as being present in the roll call, seconded by Supervisor Bruner, vote called, motion carried 5-0. **FINANCIAL REPORT:** The Board reviewed the Financial Report and had no comment.

EMC REPORT – Nothing to Report

PLANNING COMMISSION RECOMMENDATION – Nothing to Report this month. No Plans were submitted and no meeting was held.

ENGINEER REPORT – Tom Wilson gave his report on the October 6th Planning Commission meeting and the Supervisors' Board meeting in October. **Buffalo Park Road** – Report preparation and correspondence and DEP, the Solicitor, the land owner and the Township. **Halifax School District** – Plan review and coordination with the applicant's engineer, PennDOT and the School District. **Reed Subdivision** – Plan review and report. **Schlegel Plan** – Plan review and report. **Camp Hebron** – Project initialization and coordination with the applicant.

SOLICITOR REPORT – Bruce Warshawsky went over his report dated November 6, 2014. **Halifax are School District** – PennDOT permit proceeding. Revised plan submitted. No need for action. **Nuisances: Kissinger** – Deadline for him to act is November 28th. Motion by Supervisor McBurney and seconded by Supervisor Schreffler to have Solicitor move forward if not abated by such date. Vote called. Motion carried 5-0. **Stewart** – Motion by Supervisor Paul and seconded by Supervisor Bruner to have Roadmaster cleanup the property and bill the Mortgage Company. Vote called. Motion carried 5-0. **Masser** – Hearing is scheduled for December 3rd. **Kolva** – Hearing has been rescheduled for December 17th. **Lentz** – Received a letter from Mr. Schlade stating that he will be in compliance. **PLCB Noise Petition** – Petition filed with PLCB for renewal. Hearing scheduled for November 20, 2014 at 10:00 am at Halifax Township. **Quail Commons** – Motion by Supervisor McBurney and seconded by Supervisor Paul to accept the Pilot Agreement. Vote called. Motion approved 3-2. **Shammos School Road** – Motion by Supervisor McBurney and seconded by Supervisor Paul to defer to the District Attorney's office to have charges withdrawn against Fred Thompson if he agrees to enter a guilty plea for a non-traffic charge with a minimum fine. Vote called. Motion carried 5-0. **Fort Halifax** – Research on asbestos completed. **Ambulance Funding** – Motion by Supervisor Paul and seconded by Supervisor Schreffler to rescind money currently earmarked for Halifax Area Ambulance and Rescue Association unless they can approve the use of funds. Vote called. Motion carried 5-0. **Yeager Pipe Extension and Cleanup Request** – No responsibility of the Township to clean up this private property. Contact with Mr. Yeager for further discussion will follow.

ROADMASTER REPORT – **Amazing Grace Fabric** – Light/Heigel will be sending an official letter to the owners because they have not been in compliance for the past year. Nuisance: Supervisor Schreffler received a complaint from a neighbor about the thousands of quails being raised in his neighbor's back yard. Motion by Supervisor Bruner and seconded by Supervisor Schreffler to send a pre-nuisance letter to the resident Ronald Rudy regarding the quails. Vote called. Motion carried 5-0. Roadmaster received quotes for materials for possible repair of the floors at the barn. The estimate is approximately \$5,000.00. A request to add someone to the payroll roster was requested by the Roadmaster. Motion by Supervisor Bruner and seconded by Supervisor Paul to place Nate Keller, who has his CDL, on the payroll roster as a part timer for snow plowing. Vote called. Motion carried 5-0.

SEO REPORT – Matt Williard submitted his report to reflect the following: a sand mound permit was issued to James Daniels (Hilltop Road) on October 3rd. A minor tank replacement permit was issued to Ruth Ann Miller (43 Parmer Drive) on October 24th. The tank was inspected the same day. He also submitted the Fee Schedule for the upcoming 2015 year. Thanked us for working with him.

PARK COMMITTEE – Supervisor McBurney – Park Committee Meeting scheduled for November 17th. Assistant Roadmaster Levi Swigart passed his spraying exam. We can now move forward to getting

our Business Unit License. Approved the Park Rules. The Committee has asked approval by the board to install two kiosks. Supervisor McBurney made a motion to approve the placement and construction of 2 kiosks – one on the eastern side of the road about 150 feet back off the road the other near the corn crib side, seconded by Supervisor Schreffler. Vote called. Motion carried 5-0. Motion by Supervisor McBurney and seconded by Supervisor Schreffler to approve cleanup of the Armstrong Witness Tree. Vote called. Motion carried 5-0.

ADMINISTRATIVE – Letter of Collateralization – Received the 6 month Letter of Collateralization from Susquehanna Bank stating that they have sufficient assets to cover what we have in our bank accounts. **New Mowing Law** – Becoming mandatory to have someone shadow a mower in the near future. **Over Budget Resolution** – Motion by Supervisor Bruner and seconded by Supervisor Schreffler to waive the reading of the Over Budget Resolution. Vote called. Motion carried 5-0. Motion by Supervisor Bruner and seconded by Supervisor Schreffler to approve the Over Budget Resolution. Vote called. Motion carried 5-0. **Flood Insurance Meeting** – Meeting scheduled at this building on November 20, 2014 from 6:30pm to 8:30pm. This is regarding flood insurance and reduced premiums. **EMC** –the current EMC requested that the Board look for another person to fill this position. He will not be taking this position in 2015 but can finish out the year.

OLD BUSINESS – Market Street Address – Two homes are affected, 588 and 596 Market Street. Recommended to change them to N. Riverview for EMS purposes. **Speed limit signs for Lenker Development** – a letter will be sent by the Roadmaster notifying them that the signs will be installed and applied toward the Bond. **Funk/Hoffman Residences** – Joe Gaughn notified the Roadmaster and asked about request to have the road be called Misty Hollow Road. Road has become Rode Laudenslager Lane which satisfies EMS.

NEW BUSINESS – Mileage reimbursement for new Secretary/Treasurer: Motion by Supervisor Bruner and seconded by Supervisor Paul to reimburse the Secretary/Treasurer for mileage for Township business. Vote called. Motion carried 5-0. **Open records workshop** – A request was submitted by Wendy Wentzel, Secretary/Treasurer to attend an Open Records Workshop. Motion by Supervisor Bruner and seconded by Supervisor Schreffler to approve attendance to the workshop. Vote called. Motion carried 5-0. Motion by Supervisor Bruner and seconded by Supervisor Paul to appoint Wendy Wentzel as the Open Records Officer for Halifax Township. Vote called. Motion carried 5-0. **2015 Budget Approval** – Motion by Supervisor Bruner and Seconded by Supervisor Paul to approve the advertisement of the 2015 Budget. Vote called. Motion carried 5-0. **Tax Resolution 2015**– Placed on next month's agenda. **Copier Leasing** – Motion by Supervisor Paul and seconded by Supervisor Bruner to have Supervisor McBurney research the copier Toshiba 2830C leasing contract and make approval based upon his findings. Vote called. Motion carried 5-0. **Police Regionalization Study** – Asked to engage a person to interview municipality officials. Interview will take 90 minutes. Will contact Commissioners' office. **Transfer Light Tax Fund from Halifax National Bank to Susquehanna Bank** – Motion by Supervisor Schreffler and seconded by Supervisor Paul to transfer the Light Tax Fund from Halifax National Bank to Susquehanna Bank. Vote called. Motion carried. 5-0.

AGENDA ITEMS FOR NEXT MEETING

2015 Tax Resolution

ANNOUNCEMENTS

Planning Commission Meeting December 1st at 7:00pm

Township meeting December 8th at 7:00pm

ADJOURNMENT – Motion by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 9:36pm. Vote called. Motion carried 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary